

TEACHING GUIDE
SECOND LANGUAGE (ARABIC). ADVANCED LEVEL

GRADO EN RELACIONES INTERNACIONALES (INGLÉS)

ACADEMIC YEAR 2026-27

Publication date: 02-07-2026



I.-Subject Identification

Type	OBLIGATORIA
Teaching period	4 course, annual
Nº of credits	9
Language in wich the subject is taught	English

II.-Presentation

The Advanced **Arabic course** in the **Bachelor's Degree in International Relations** aims to allow students to deepen one of the most relevant languages in the framework of diplomatic relations, especially in today's international and globalized world. It is one of the official languages of international organisations such as the UN, as well as the official language of most of the countries of the southern Mediterranean basin, and of all the countries of the Arab League, with which both Spain and the EU maintain outstanding relations in diplomatic, economic, cultural and other relevant geopolitical relations.

The subject will provide geographical, socio-cultural and sociolinguistic knowledge necessary to interact effectively with speakers of the Arabic language, as well as to achieve basic cultural knowledge that allows for an adequate understanding of the Arab world and its sociolinguistic and cultural uniqueness.

Taking the European Framework of Reference for Languages (MECER) as a reference, the objective of the program is the acquisition of communicative competence in **the Arabic Fusha language** at A2 level, which allows the student to have simple conversations, ask for and offer basic information, read and write texts of greater complexity than in the previous year (Basic Arabic).

III.-Learning outcomes

CG04. Students must be able to transmit information, ideas, problems and solutions to others, be they specialised or not.
CG05. Students must be able to work in groups, transmitting, sharing and processing information.
CG06. Students must have developed the learning skills required to deal with further study with a high degree of independence.
CE05. Students must acquire sufficient skills in a foreign language to enable them to acquire further knowledge, transmit information, ideas, problems and solutions for improved professional performance.

- Key for degrees not adapted to RD 822/21: **CB** - basic competences, **CG** - generic competences, **CE** - specific competences, **CT** - transversal competences.
- Key for degrees adapted to RD 822/21: **CON** - knowledge, **COM** - competences, **HAB** - skills.



IV.-Contents

IV.A.-Syllabus

1. Grammatical contents:

- Adjectives.
- Verb tenses in Arabic: The present subjunctive and the imperative.
- The negation of verbs: in the past, present and in the future.
- Express the subjunctive with expressions of need.
- Adverbs of time.
- The adverbs of place.
- The comparative.
- The irregular plural.
- Numbers: cardinal and numeral numbers with their respective rules.
- The relative.

2. Lexical and oral skill contents:

- Colors and the identification of things by their color.
- The human body.
- The seasons of the year.
- Express the mood.
- Physical description of a person.
- Express the intention and plans for the future.
- Talk about time.
- Order food at a restaurant.
- Book a hotel room.
- Buy a travel ticket.
- Ask for information about the trip.
- Comment on the trip.
- Look for a job.
- Prepare a CV to submit to official Arab institutions.
- Choose an Arab country and talk about its geographical, political and cultural situation.
- Invitation: private, official and work.
- Lexical description of the posts of diplomats and officials.

3. Cultural and sociolinguistic contents:

- Common Arabic-Spanish sayings.
- Idioms and expressions.
- Prayer and Work in the Arab-Islamic World.
- Like expressing admiration or happiness for something.
- Traditions in places of worship: mosques, churches and synagogues.
- Religious and traditional festivals in the Arab-Islamic world.
- Typical foods from different Arab countries.
- The concept of Halal food.
- Systems of government in the Arab world: republics, sultanate and emirates.

IV.B.-Training activities

Type	Title
Individual work	Essays about cultural topics
Lectures	Several books will be proposed so as for students to write about it.



Resolution of exercises, problems, case studies	Make an audio recording. The topic will be fixed with the Arabic teacher.
Resolution of exercises, problems, case studies	Intonation exercises, individual work with material provided by the teacher or of reports on the Arab world with the voice of a native .
Individual work	Essays and summaries of the different lessons seen in class.
Lectures	Further readings will be indicated by the teacher during the course
Oral presentations	Development of oral expression activities through case discussions in the classroom
Theoretical sessions	Attendance at theoretical classes: acquisition of theoretical knowledge.
Practical sessions	Regular essays at the end of each unit
Realización de Pruebas	The completion of multiple-choice exercises after every four teaching units.
Resolution of exercises, problems, case studies	Periodic edits at the end of the units
Academic tutorials	They will be indicated in accordance with the development of the subject
Other activities	Attendance at scheduled audiovisual activities. Complement the knowledge acquired in the subject and improve the ability to learn autonomously.

V.-Student workload	
Theoretical sessions	30
Resolution of exercises, problems, case studies, etc.	45
Practical sessions in experimental, technological and clinical laboratories, fieldwork, etc.	0
Tests and/or exams	15
Academic tutorials	22
Related activities: conferences, seminars, etc.	50
Preparation of theoretical sessions and self-study	30
Preparation of practical tasks, exercises, case studies, projects, etc.	60
Preparation for tests and/or exams	18
Total student workload	270

VI.-Methodology and academic programme		
Type	Period	Content
Practical sessions	Week 1 to Week 23	Practical classes The active participation of the student through the resolution of questions posed and the presentation of doubts will be positively valued. The practical tasks will consist of carrying out grammar exercises and essays in order to strengthen the vocabulary studied in the units. They will be carried out in a complementary way to the development of the theoretical part, in the time assigned by the FCJS as autonomous learning time for the student. The active participation of the student through the resolution of questions posed and the presentation of doubts will be positively valued.
Tests and/or exams	Week 3 to Week 23	A face-to-face test will be held on the date established by the Academic Planning of the URJC.
Tests and/or exams	Week 6 to Week 13	Carrying out and defending individual or group work. They will be assigned during the course.

Tests and/or exams	Week 13 to Week 22	Carrying out and defending individual or group work. They will be assigned during the course.
Tests and/or exams	Week 24 to Week 24	Different written and oral evaluation tests will be carried out during the course of the different contents of the program.
Academic tutorials	Week 5 to Week 23	Students may raise doubts that could not be resolved in face-to-face classes, as well as request an extension bibliography and/or any type of information related to the subject.
Theoretical sessions	Week 1 to Week 14	Theoretical classes Students will have audiovisual support content and resources to strengthen the content taught. The classes will have a theoretical-practical approach to encourage the active participation of the students. The teacher will explain the main contents of each topic, present practical activities, answer the questions raised, give indications on how to find additional information and promote open, critical and constructive debate.

VII.-Assessment methods

The general assessment method is continuous as established in the *Regulation for the Assessment of Learning Outcomes* of Rey Juan Carlos University.

All the assessment systems established in the degree report must be employed, except for those that have a minimum weight of 0%, which can be used by professors in the academic years they consider relevant. Each assessment system may be applied through one or more assessment activities, consistent with the system. No assessment activity can exceed individually 60% of the overall grade for the subject.

The sum of non re-evaluable activities cannot exceed 40% of the overall grade for the subject and, in general, should not have an established minimum grade (except for practical activities in which, strictly speaking, the conditions of the ordinary call cannot be reproduced in the extraordinary call).

Those students who do not manage to pass the subject in the ordinary call, or do not attend this first call, may attend the extraordinary call only for failed re-evaluable assessment activities.

The distribution and characteristics of the assessment activities are described below.

VII.A.-Description and weight of the assessment activities

I. Students who do not participate in any Erasmus or similar programme, nor have they been granted academic exemption

1. Participation in face-to-face activities. Weighting: (10%). Minimum grade: No. Period: the entire course. Content: participation and implementation of activities proposed in the classroom, contribution to collaborative work and involvement in the development of the sessions are evaluated. It will only count if the student attends at least 80% of the classes. A record of participation will be made through the attendance control of the Virtual Classroom. Evaluation exclusively in the ordinary evaluation period. NOT re-evaluated in extraordinary evaluation.

2. Delivery of all the written and oral expression tasks requested in the required form and time. Weighting (20%). Minimum grade: No. Period: the entire course. Content: All the essays requested for qualification are submitted. Evaluation exclusively in the ordinary evaluation period. NOT re-evaluated in extraordinary evaluation.

3. Preparation and presentation of an individual work. Weighting (10%). Minimum grade: No. Period: the entire course. Content: the activity deals with a topic to be determined by the teacher during the course. Evaluation exclusively in the ordinary evaluation period. NOT re-evaluated in extraordinary evaluation.

4. Evaluation test: Midterm exam. Weighting: (20%). Minimum grade: No. Period: It is carried out from the last week of December. Content: (Grammar, reading comprehension, expressive skills). Evaluation in the period of continuous evaluation. Re-evaluated in extraordinary evaluation. Ordinary call:

5. Assessment test: Final Exam. Weighting: (40%). Minimum grade: No. Period: The university calendar of exams of the URJC is respected. Content: (Grammar, reading comprehension, expressive skills). Evaluation in the ordinary evaluation period. Re-evaluated in extraordinary evaluation.

Extraordinary evaluation:

Students who do not manage to pass the ordinary assessment, or have not taken the exam, will be subject to an extraordinary assessment to verify the acquisition of the skills established in the guide, only from the re-assessable assessment activities. (60%)

II. Students with academic exemption

1. Carrying out cultural work. Weighting: (10%). Minimum grade No. Period: the entire course. Content: the activity deals with a topic to be determined by the teacher during the course. This activity will be a substitute for the grade corresponding to active participation in the classroom. NOT re-evaluated in extraordinary evaluation.

2. Delivery of all the written and oral expression tasks requested in the required form and time. Weighting (20%). Minimum grade: No. Period: the entire course. Content: All the essays requested for qualification are submitted. Evaluation exclusively in the ordinary evaluation period. NOT re-evaluated in extraordinary evaluation.

3. Preparation and presentation of an individual work. Weighting (10%). Minimum grade: No. Period: the entire course. Content: the activity deals with a topic related to the contents developed in the classroom, which will be determined by the teacher during the course. Evaluation exclusively in the ordinary evaluation period. NOT re-evaluated in extraordinary evaluation.

4. Evaluation test: Midterm exam. Weighting: 20%. Minimum grade: No. Period: It is carried out from the last week of December. For students who cannot take the test on the established date, always with documentary justification, this test may be replaced by the preparation of a portfolio of activities that will include grammar, expressive skills and reading comprehension exercises. Re-evaluated in extraordinary evaluation. Ordinary call:

5. Assessment test: Final Exam. Weighting: (40%). Minimum grade: No. Period: The university calendar of exams of the URJC is respected. Content: (Grammar, reading comprehension, expressive skills). Evaluation in the ordinary evaluation period. Re-evaluated in extraordinary evaluation.

Extraordinary evaluation:

Students who do not manage to pass the ordinary assessment, or have not taken the exam, will be subject to an extraordinary assessment to verify the acquisition of the skills established in the guide, only from the re-assessable assessment activities. (60%)

II. Students enrolled in an Erasmus or similar programme:

1. Carrying out cultural work. Weighting: (10%). Minimum grade No. Period: the entire course. Content: the activity deals with a topic to be determined by the teacher during the course. This activity will be a substitute of the grade corresponding to active participation in the classroom. NOT re-evaluated in extraordinary evaluation.

2. Delivery of all the written and oral expression tasks requested in the required form and time. Weighting (20%). Minimum grade: No. Period: the entire course. Content: All the essays requested for qualification are submitted. Evaluation exclusively in the ordinary evaluation period. NOT re-evaluated in extraordinary evaluation.



3. Preparation and presentation of an individual work. Weighting (10%). Minimum grade: No. Period: the entire course. Content: the activity deals with a topic related to the contents developed in the classroom, which will be determined by the teacher during the course. Evaluation exclusively in the ordinary evaluation period. NOT re-evaluated in extraordinary evaluation.

4. Evaluation test: Midterm exam. Weighting: 20%. Minimum grade: No. Period: It is carried out from the last week of December. For students who are in an Erasmus or similar programme, the exam may be taken on an alternative date after their return, which will be determined and communicated by the teaching staff responsible for the subject. And for students who take the Erasmus program throughout the academic year and who, for this reason, cannot attend the midterm exam on the established dates, this test may be replaced by the preparation of a portfolio of activities that will include grammar exercises, expressive skills and reading comprehension. Re-evaluated in extraordinary evaluation.

Ordinary call:

5. Assessment test: Final Exam. Weighting: (40%). Minimum grade: No. Period: The university calendar of exams of the URJC is respected. Content: (Grammar, reading comprehension, expressive skills). Evaluation in the ordinary evaluation period. Re-evaluated in extraordinary evaluation.

Extraordinary evaluation:

Students who do not manage to pass the ordinary assessment, or have not taken the exam, will be subject to an extraordinary assessment to verify the acquisition of the skills established in the guide, only from the re-assessable assessment activities. (60%)

Note: there is the possibility for the URJC to validate the credits of the Arabic (Basic) signature, as long as they are awarded by an official body such as the collaborating universities in the Erasmus program or the official language school.

VII.B. Assessment of students with academic exemption from class attendance

Having Academic Exemption from Class Attendance (DAAC) does not imply that students are automatically exempt from participating in the continuous assessment activities or in the training activities of compulsory attendance as established in the teaching guide. Once the exemption has been granted, students must contact the subject's teaching staff, who will propose the adaptations he/she may consider relevant, as long as they guarantee the acquisition and adequate assessment of the learning goals established. Students must maintain adequate communication with the teaching staff so that they may provide information on the dates for training and assessment activities, if these are not established in the programme and available for students at the time of achieving the exemption.

Subject with possibility of academic exemption: Yes.

VII.C. Review of assessment activities

In accordance with the Regulation for the Assessment of Learning Outcomes of Rey Juan Carlos University.

VII.D.-Students with a disability or special educational needs

In order to guarantee equal opportunities, non-discrimination, universal accessibility and academic success, students with disabilities or especial education needs may request curricular adaptations to follow their studies. These adaptations will be provided by the Unit of Attention to People with Disabilities of Rey Juan Carlos University, in accordance with the regulation which regulates the service for the Attention of People with Disabilities at the University. This Unit will issue a report for curricular adaptations, so that students with disabilities or special education needs must contact the service (at e-mail discapacidad.programa@urjc.es) in order to provide relevant information for different educational alternatives.

VII.E.-Academic behaviour, academic integrity and honesty

Rey Juan Carlos University is fully committed to the highest standards of academic integrity and honesty, so studying at the URJC means assuming and subscribing to the values of integrity and academic honesty set out in the University's Ethical Code. To support this process, the University has Rey Juan Carlos University's Academic Conduct Regulation as well as different tools (anti-plagiarism, supervision...) that offer a collective guarantee for the full development of these essential values.



VIII.-Teaching resources and materials

Basic bibliography

Advanced Arabic Course Materials

- Abd El-Khalek, M. F. y Mohamed El-Jarah, M. I. (2025). Arabic for Business. Yidda, King Abdulaziz University.
- Abd El-Khalek, M. F. y Mohamed El-Jarah, M. I. (2025). Arabic for Diplomats. Yidda, King Abdulaziz University.
- Aguila Cobos, J.D (2008). An-nafura A1. Almeria: Albujayra SL.
- Aguilar V. (2014). Mabrouk A2.1. Diego Marín Librero.
- Hernández Martínez, J. (2009). Gramática práctica de árabe: A1,A2, B1.Almería: Albujayra, D.L.
- Mahdi A. (2006). Ahlan wa Sahlan. Functional Modern Standard Arabic for Intermediate Learners. Yale University Press.
- Mahmoud Abbas T. y Kristen B. (1995). Al-Kitab fi Ta'allum al-'Arabiyya. Vols. 1 y 2. Georgetown University Press.
- Shukri B. Abed (2007). Focus on Contemporary Arabic. Yale University Press.- Varios autores (2025). Al-mu'asis: El habla. Nivel 1 y 2. Yidda, King Abdulaziz University.
- Varios autores (2025). Al-mu'asis: La escritura. Nivel 1 y 2. Yidda, King Abdulaziz University.
- Varios autores (2025). Al-mu'asis: La escucha. Nivel 1 y 2. Yidda, King Abdulaziz University.
- Younes M. (2006). Living Arabic. Cornell University.

Consultation bibliography

Reference

- Mahmoud Abbas T. y Kristen B. (1995), Al-Kitab fi Ta'allum al-'Arabiyya. Vols. 1 y 2. Georgetown University Press.
- Shukri B. Abed (2007), Focus on Contemporary Arabic. Yale University Press.
- Younes M. (2006), Living Arabic. Cornell University.
- Mahdi A. (2006), Ahlan wa Sahlan. Functional Modern Standard Arabic for Intermediate Learners. Yale University Press

Basic Dictionaries

- Diccionario Al-Qatra para estudiantes de árabe <http://www.um.es/alqatra/>
- I. Ferrando, I. (2008), Diccionario Pocket Herder: Árabe-español, español-árabe, Barcelona: Herder.

Extra basic resources

- Nieves P. (2009), Manual de sintaxis árabe. UAM.
- El Said, B. (2009), Al kitab Al Asasi 1 (cd). The American University in Cairo press.
- Parkinson, D. (2005), Using Arabic Synonyms. Cambridge University press.
- VV.AA. (2013), Basma 2 Libro Alumno. Akal.
- El Mustapha L. (2009), How to write in arabic. Edinburgh University.
- Abu Sharar, H. (2015), Árabe para extranjeros: textos de lectura. UAB.
- Basic Arabic for Business <http://www.learningarabic.eu/spanish/>
- Learning. Al-jazeera
- University of Texas portal with materials to develop listening comprehension in Arabic Aswaat al-arabia <http://www.laits.utexas.edu/aswaat/index.php>
- Arabic resources for practicing listening comprehension <http://mumkin.es/>
- Verb conjugator <http://acon.baykal.be/>
- <http://www.arabele.org/pasoapaso>
- Download the file jutwa.zip <http://www.ub.edu/luga/AeLL> Árab online - Interactive website of the University of Barcelona.

IX.-Professors

Name and surname	TAREK KHEDR SULIMAN
E-mail address	tarek.khedr@urjc.es
Department	Estudios Históricos y Sociales, Lengua Española, Literatura, Filosofía Moral y Didácticas Específicas.
Campus	Madrid - Vicálvaro



Category	Profesor/a Ayudante Doctor/a
Academic degree	Doctor
Person responsible for the subject	Yes
Tutorial timetable	Para consultar las tutorías póngase en contacto con el/la profesor/a a través de correo electrónico
Number of quinquennia	0
Number of sexennia	0
No. of positive evaluations by Docencia	0

